

ADDICTIVE DISORDER REGULATORY AUTHORITY

BOARD MEETING

AGENDA
ADRA Office
4919 Jamestown Avenue
Suite 203
Baton Rouge, LA 70808
October 11, 2024
10:00 A.M

- I. Call to Order: Roy Bass, Chairman
 - II. Roll call; set quorum: Roy Baas, Chairman
 - III. Public Introductions and Representation
 - IV. Public Questions or Comments
 - V. Approval of July 21, 2024, Minutes: Roy Baas, Chairman
 - VI. Treasurer's Report: Roy Baas, Chairman
 - a) July – September 2024
 - VII. New Business.
 - a) Approval of Applicants to be Credentialed
 - b) Accounting Contract and Resolution: Eric Vicknair
 - VIII. Old Business
 - a) New Rule Review
 - IX. Executive Director's Report:
- Adjourn Meeting: Next Meeting date: January 17, 2025, at the ADRA Office

Minutes of ADRA Board Meeting of 10/11/2024

Minutes

Regular Meeting of Addictive Disorder Regulatory Authority Board

ADRA Office
4919 Jamestown Avenue
Suite 203
Baton Rouge, LA 70808
October 11, 2024
10:00 A.M

I. ***Call to Order***

October 11, 2024, regular meeting of the Addictive Disorder Regulatory Authority Board was called to order by Roy Baas, Chairman, at approximately 10:06 am. The meeting was held pursuant to public notice, each member received notice and notice was properly posted.

II. ***Roll Call (Attachment 1)***

Members Present:

Roy Baas, LAC, CCS – Chairman
Paul Schoen, LAC, CCGC – Vice Chairman
Susan S. Thornton, EdD, LPP, LPC-S, NCC, RPT-S
Catrice Tolbert Ph. D
Adrian Perron LAC, CCS
Catherine Lemieux, PhD, LCSW
Smita Prasad, MD, MPH, MBA – Medical Director

Members Absent:

Chris Andrews

ADRA Staff Present:

Lauren McNeal, Executive Director
Renee Franklin, Assistant Director

III. ***Public Introductions***

Jordan Blacher, LASACT
Marolon Mangham, LASACT

VI. ***Public Questions or Comments:***

None.

IV. ***Approval of July 21, 2024, Minutes (Attachment 2)***

- a. A draft of the July 21, 2024, board meeting minutes was presented for review. A motion was made by Paul Schoen and seconded by Susan Thornton to accept the minutes from July 21, 2024, with the corrected spelling of Catrice Tolbert's name. The motion was approved after a unanimous vote in the affirmative.

V. ***Treasurer's Report (Attachment 3)***

- a. The July–September 2024 Treasurer's Report was presented by Lauren McNeal, Executive Director. A motion was made by Paul Schoen and seconded by Adrian Perron to accept the report as given. The motion was approved after a unanimous vote in the affirmative.

Minutes of ADRA Board Meeting of 10/11/2024

VII. *New Business*

- a. ***Approval of Applicants to be Credential:*** A list of applicants who meet the requirements for credentialing was presented to the board for review. A motion was made by Catherine Lemieux and seconded by Adrian Perron to approve the list of applicants to be credentialed. The motion was approved after a unanimous vote in the affirmative.
- b. ***Accounting Contract and Resolution:*** A motion was made by Catherine Lemieux and seconded by Adrian Perron to approve the contract as presented. The motion was approved after a unanimous vote in the affirmative.

VIII. *Old Business*

- a) ***New Rule Review:*** The board tasked Lauren McNeal, Executive Director, to make the final rule revisions as recommended. Final rule review will be tabled until the next board meeting.

IX. *Executive Director's Report:*

- New computers for staff were purchased and set up last week.
- Last week, I had an executive directors meeting. There were several topics discussed regarding policies and rules. There was an executive order that was distributed regarding boards creating policies on how we handle applicants who are not legal residents of the US. This will need to be added to our policy list. Also, the Welcome Home Act may need to be added to our next agenda to review. This act involves reciprocity for individuals holding occupational licenses in other states. While we're working on the rules, we may need to pull the rules on reciprocity and make sure it is compliant with the Welcome Home Act. The board requested that I meet with Marolon Mangham and review this section of the rule to confirm compliance.
- On Wednesday morning, I met with Dr. Mark Diana over zoom. LDH and OBH has partnered with Tulane to conduct a statewide substance use disorder assessment, as required by House Concurrent Resolution (HCR) 45 of the 2022 Regular Legislative Session. This assessment will provide situational awareness to the legislature concerning substance use disorder treatment capacity and unmet needs for such treatment in this state. They have asked for my assistance in gathering data for this assessment. We will be distributing a survey to all individuals we regulate. The data collected will be included in this assessment.
- Lastly, Renee Franklin, Assistant Director, has decided to move onward and upward. As many of you know, Renee recently graduated from LSU with her master's degree in social work. She will continue to work through the end of the year, but after that, she will be taking some much-needed time off to begin studying for her licensing exam. She is currently registered as a CIT and we look forward to adding her to our list of LACs soon. In preparation for this transition, I have taken over processing testing applications. I would like to recommend Melody Stewart, Administrative Assistant, to step in to take Renee's place. Since we have a renewal cycle at the end of the year, we will begin training Melody by assisting Renee in processing renewals. Then I will transition testing applications back to the assistant director position once this renewal cycle is over. We will also be looking for a new administrative assistant to take over Melody's position.

The board agreed to allow Melody Stewart to replace Renee Franklin as Assistant Director. Additionally, the board requested that we hire a new Administrative Assistant by early November and begin training during this transition.

A motion was made by Adrian Perron and seconded by Paul Schoen to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

The next board meeting will be held on January 17, 2025, at 10:00am at the ADRA office.
Respectfully Submitted,

Roy Baas, LAC, CCGC, CCS, Chairman